

63-6469

To NSC Staff

16 August 1963

MEMORANDUM FOR: General Carter
Mr. Kirkpatrick

I suggest we re-examine our practice of having senior
officials, especially the DCI, send letters to foreigners.

STATINTL

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Recently a congratulatory letter to [redacted]
[redacted] leaked.

NTL

I know the advantages to Agency components of having a
top-level signature on a piece of paper, but the DCI himself has
always expressed concern about the handling of such correspondence
and has always suggested that the letter never be left with the
recipient.

I suggest we need a procedure for the secure handling on a
read-and-return basis of such letters, and also that a strong justifi-
cation is needed for use of such a letter. I personally believe that
practically all such messages can be handled orally.

I have discussed the subject with Mr. Helms who shares my
sentiments.

[redacted] STATINTL

cc: ExDir

THE REGISTRY FILE

REC'D 18 AUG 1983
FBI - WASH D.C.

E12-646

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UNDER WILL CHECK CLASSIFICATION ON TOP OF PAGE

UNCLASSIFIED CONFIDENTIAL SECRET

CENTRAL INTELLIGENCE AGENCY
OFFICIAL ROUTING SLIP

TO	NAME AND ADDRESS	DATE	INITIALS
1	[Redacted]	19 Aug DCI	GJ
2	E R - Tel destruction		
3			
4			
5			
6			
ACTION	DIRECT REPLY	PREPARE REPLY	
APPROVAL	DISPATCH	RECOMMENDATION	
COMMENT	FILE	RETURN	
CONCURRENCE	INFORMATION	SIGNATURE	

Remarks:

I never have agreed with the principle of sending a lot of letters abroad over the DCI's signature, but the previous DCI seemed to want to do this. I think this is exclusively a DD/P problem, and if Mr. Helms shares your sentiments, then I think the solution is very simple: no more letters to foreigners except for those that will be shown to them and retained in our files.

cc: Gen. Carter ✓

LBK

FOLD HERE TO RETURN TO SENDER

FROM: NAME, ADDRESS AND PHONE NO.

DATE

Executive Director

17 Aug

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